

prepare2depart study abroad checklist

OFFICE OF
INTERNATIONAL
EDUCATION

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<https://bit.ly/StoutOIEBooking>

begin your preparations: 6 to 4 months prior to departure

- ★ Once application is accepted, log in to review post-acceptance requirements
- ★ Communicate with Study Abroad Advisor to understand next steps (e.g., any documents or tasks required by the host institution, visa requirements)
- ★ For international programs, if you haven't already, apply for a passport or renew passport (must be valid for ≥6 months after end of program)
 - Look for scholarships still accepting applications and apply by deadlines

- ★ Book flight
- ★ Apply for visa, if needed, using Visa Letter from the Study Abroad Office
- ★ Coordinate housing in host country
- ★ Register for classes through host institution
- ★ Complete online orientation and quiz and other required forms for UW-Stout

- Research the host country and gather travel tips/ideas, and determine if any advanced planning like purchasing a Euro Rail Pass is needed
- Brush up on foreign language skills
- ★ Keep your grades up and avoid conduct issues that could jeopardize eligibility
 - Keep up savings plan and/or encourage donations to crowdfunding campaign

- ★ Attend Pre-departure Orientation
 - Contact bank to confirm whether ATM card will work abroad and the fees
 - Make sure you have access to banking information online
 - Apply for an international student ID card for hostel, museum, etc. discounts
 - Apply for a travel rewards credit card with no fees, if you don't have one
- ★ Register with Smart Traveler Enrollment Program

- ★ Get physical, vaccinations, and prescriptions valid for duration of program
 - Grant Power of Attorney to help manage financial, legal, and health matters
- ★ Order or reserve textbooks
- ★ Give notice to employers, landlords, etc. and submit USPS change of address

- ★ Contact cell phone carrier to ask about coverage abroad and the fees
- ★ Alert banks and credit card companies to your departure
- ★ Get traveler's checks and local currency (\$100-\$200 with some smaller bills)
- ★ Establish travel itinerary (i.e., know how you're getting from airport to school)
- ★ Make sure you have everything on your packing list (see ours for inspiration)

say your goodbyes: 1 month prior to departure | key: ★essential • optional