



Spring 2014 Application Guide

Dear Student,

Thank you for choosing Regent's University London for your study abroad experience.

In order to confirm your place on the programme, you will need to send the required documentation electronically to inbound@regents.ac.uk by the following deadlines:

Non-EU/EEA nationals

31st October 2013

EU/EEA nationals

15th November 2013

This guide helps you to complete your application and provides you with information on how to choose courses, apply for a visa and explains the process once your application is received by the International Partnerships Office (IPO). You will also find information on the academic calendar and what to expect once arrived at the College.

It is essential that your application reaches us by the deadline specified above. This allows sufficient time for your application to be processed.

If you have any questions regarding your application, please do not hesitate to contact inbound@regents.ac.uk.

We look forward to welcoming you to Regent's University London!

Kind regards,

The International Partnerships Office
Regent's University London
Inner Circle, Regent's Park
London NW1 4NS, UK

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Application documents and deadlines

In order to apply you must submit documentation as detailed below.

All documents must be sent electronically to the International Partnerships Office (IPO) on inbound@regents.ac.uk. **The IPO will NOT accept applications by post.**

Deadlines

The deadlines for non-EU/EEA nationals is earlier than for EU citizens to allow time to issue any supporting documents you may need for your visa application.

NON-EU/EEA NATIONALS

Deadline: 31st October 2013

EU/EEA NATIONALS

Deadline: 15th November 2013

Application Packs

STUDENTS APPLYING FOR UNDERGRADUATE PROGRAMMES

- ✓ A copy of your official academic university transcript
- ✓ A copy of your passport (where your personal details and photo appear) / National Identity Card (EU students only)
- ✓ A clear JPEG photo
- ✓ Application Form and Module Choice Form
- ✓ Letter of Motivation (independently applying students only)

Application instructions

Application form

This is a three page word document requesting your personal details and module choices. It can be downloaded from <http://www.regents.ac.uk/study/study-abroad/inbound.aspx>. Please complete this form electronically and email it to inbound@regents.ac.uk.

- ✓ Give your full name as it appears on your passport/ national ID card
- ✓ Provide a valid email address which you use regularly, and which you will have access to during holidays and after arrival in London. We mainly communicate to you via email and it is important that we can reach you
- ✓ Indicate if you require a visa and the type you wish to apply for. Visa information can be found on pages 15 and 16
- ✓ Disclose any disabilities that you may have. You will be contacted by the disability officer to put in place any requirements you may have during your stay at the University.
- ✓ For Information about disability support at Regent's University London, please refer to the following link: <http://www.regents.ac.uk/study/student-life/disability-information.aspx>

Jpeg photo

This photo will be used to produce your Regent's University London Identity Card. As this photo will be part of your identification while in London, it is important that the photo:

- Shows your portrait
- Is clear
- Shows you facing the camera
- Is in high resolution
- Good size (70 KB)
- Saved in JPEG format with your name

Example of a good photo



Transcript/ Record of Achievement

Send us a recent transcript (record of achievement) detailing the modules and results you have taken at your home institution. You will be able to get this from your registry, or ask your International Office for advice.

Copy of your passport/ national ID card

Scan your passport (photo page, personal details like name, date of birth etc) or your national ID card (if you are EU/EEA citizen) and send it to us via email. If you currently do not have a valid document or it is going to become invalid within the next year, please indicate this accordingly on your application form.

Letter of Motivation

If you are an independent study abroad student (i.e. your institution is not a partner of Regent's University London) you will also need to submit a 500 word statement detailing why you wish to study at Regent's University London.

Choosing modules

The module choice form

It is necessary to select the modules you intend to study at Regent's University before your arrival. The module choice form is available for download at <http://www.regents.ac.uk/study/study-abroad/inbound.aspx>.

Before you fill it in and submit it:

- ✓ Read the module description/syllabi carefully (available from inbound@regents.ac.uk)
- ✓ Check if you meet the pre-requisites for the course (if applicable)
- ✓ Check with your home institution (academic advisor and/or International Office) if you will be given credit for the course

Choosing your modules

You may register for a maximum of 30 ECTS (60 CATS) at LSFMP but we recommend that you do not sign up for the full work load if you do not have to. This will give you some time to explore and enjoy London. You can choose modules from all levels and either core or elective modules. However, you must make sure that you meet the pre-requisites needed for each module and have your choices approved by your academic advisor at your home institution.

You can choose courses from the [BA \(Hons\) Psychology](#). To choose your courses, please refer to page 7 where you will find a list of available modules.

Detailed descriptions of each course are available on request (email inbound@regents.ac.uk).

- Check with your home institution to see how many courses/ credits you must take. We recommend taking no more than 25 ECTS per semester. A full work load is 30 ECTS
- non-EU/EEA students must register as full-time students, which is at least 15 contact hours (3 to 4 modules) due to visa regulations
- You can choose modules from Levels 1, 2 or 3 and either core or elective modules.
 - You **must** make sure that you meet the pre-requisites needed/demonstrate prior knowledge for Level 3 (final year) modules
 - Core modules run every semester, but elective modules only run subject to demand
- You must have your choices approved by your academic advisor at your home institution
- You must indicate approved alternative modules. Due to timetable clashes or closed classes it is possible that you cannot get into all first choices
- The more courses you choose from across different levels, the more likely a clash becomes

Your module choices

- We cannot guarantee that you will be given your first choices. Therefore please remember that you must indicate 4 approved suitable alternatives on your form. You may be given any of these 4 modules if your first choices are not available. It is important that they fit with your studies and have been approved by your home university. If your form does not state these 3 alternatives it will not be accepted and it will be returned.
- You must register for classes at one school exclusively. Students **CANNOT** choose classes from across schools and faculties
- It is imperative that **ALL** your module choices, including alternative choices, are approved by your home institution before you return this form to us. You must ensure that your form is signed by your home institution before it is submitted.
- Modules are allocated on a first come, first served basis.
- You must ensure that you tick the box 'compulsory' if you require the module in order for your graduation not to be delayed at your home institution.
- **Once submitted you cannot make any changes to the module choice form.**

Available modules at SPCP - BSc (Hons) Psychology

Autumn 2013 and Spring 2014

- ✓ Elective subjects only run subject to sufficient numbers of students enrolling in the class
- ✓ For any Level 3 course you will need to meet the pre-requisites of the course. Please check the module description carefully and consult with your academic advisor (and the IPO if necessary).
- ✓ Do not chose modules from the below list only. Ensure that you read the module outline below, and that you discuss your options with your academic advisor (and/or your International Office).
- ✓ The module choice form that you send to Regent's University London as part of your application is your final selection. No changes can be made at a later stage.
- ✓ Module outlines are shown below and syllabi can be requested from:
inbound@regents.ac.uk.
- ✓ Timetable clashes may be avoided if you chose only classed from one level.

Level	Semester	Elective or Core	Module Code	Module Title	ECTS	Notes
1	AS	Core	PSY401	Research Methods 1	10	
1	SS	Core	PSY404	Research Methods 2	10	
1	AS	Core	PSY402	Society and the Individual	10	
1	AS	Core	PSY403	Life Span 1	10	
1	SS	Core	PSY405	Bio-Cognitive	10	
1	SS	Core	PSY406	Conceptual, Cultural & Current Issues in Psychology	10	
2	AS	Core	PSY501	Research Methods 3	5	
2	AS	Core	PSY506	Biopsychology	10	
2	AS	Core	PSY507	Applying Cognitive Psychology	10	
2	AS	Core	PSY504	History and Concepts in Therapies & Counselling Psychology	5	
2	SS	Core	PSY502	Applying Social Psychology	10	
2	SS	Core	PSY503	Life Span 2	10	
2	SS	Elective	PSY508	Psychopathology	5	
2	SS	Elective	PSY509	Psychology of Sport & Performance	5	
3	AS and SS	Core	PSY601	Research Project	20	*
3	AS	Core	PSY606	Positive Psychology	10	*
3	AS	Elective	PSY602	Health Psychology	5	*
3	AS	Elective	PSY603	Psychology of Fashion, Fame and Identity	5	*
3	AS	Elective	PSY604	Crime & Punishment	5	*
3	SS	Core	PSY610	Cultural Psychology	10	*
3	SS	Elective	PSY608	Peace, Conflict, Environment	10	*
3	SS	Elective	PSY609	Psychology of Sexuality and Gender	10	*
3	SS	Elective	PSY607	Psychology of Film, Theatre & Fairy Tale	10	*

Module Descriptions for the BSc (Hons) Psychology

(Syllabi available upon request from inbound@regents.ac.uk)

Level 1

Research Methods 1

This module functions as an introduction to Research Methods, Statistics and Experimental Design. No prior knowledge is assumed and as students acquire the relevant skills they will be able to apply them practically in Lab sessions. These sessions form part of the module in conjunction with lectures/classes that acquaint students with different areas and methods of research and the practical use of computers in applying the Statistical Package for Social Sciences, as well as acquiring IT and research relevant study skills such as report writing.

In this module students will become acquainted with the ethical standards that are today required of psychological investigation and University procedures relating to these in research (please see appendix 1). Classes will introduce the nature of experimentation and experiment design, and the principles of research reporting. Importantly, students will also be introduced to statistics. Statistical analyses are a crucial part of psychological investigation and it is important that students are thoroughly prepared for applying statistical analyses to data.

Students carry out a series of pre-designed short experiments and then research the area and analyse the data. They write up their work in the form of Lab reports. The Lab reports are very important as the marks awarded count toward the final grade for the module.

Society and the Individual

This module introduces social psychology and particular issues, both theoretical and practical, in relation to individual differences, personality and society. Individual behaviour (and difference/variation) occurs in a social setting; the module examines aspects of social influence such as conformity along with attitude formation and persuasion, as well as concepts relevant to the 'self'. Further to this the module will focus on personality theories and the development and debate relating to IQ testing.

Life Span 1

Developmental theories and approaches are at the core of this module. Students will be introduced to various theories regarding human development. In addition students will be encouraged to think openly and critically about current issues related to development and Life Span such as childcare, attachment and family structures.

Level 1

Research Methods 2

This builds on and applies the skills acquired and assessed in the first semester in Research Methods 1. Students continue with lab classes, report writing, and the study and application of statistics and SPSS; as well as the design and analysis of short investigations.

Bio-Cognitive Psychology

This module presents students with a conceptual overview of Cognitive Psychology and introduces topics relevant to the study of human information processing as well as examining aspects of biological and comparative approaches to Psychology.

Conceptual, Cultural & Current Issues in Psychology

In this module, students are given an insight into the history and development of Psychology as an independent discipline. In addition, this module examines a range of relevant conceptual issues from a critical and cross-cultural perspective. The programme will also focus on current issues and debates relevant to the theme of Psychology. In addition this particular module offers students the opportunity to engage with study skills and relevant learning aid techniques.

Level 2**Research Methods 3 & Research Methods – mini project**

This module builds on the skills acquired in the previous two modules. More advanced statistical techniques and forms of experimental design are introduced. Students are prepared for and equipped with the necessary skills for designing and analysing a short independent mini project. Students design, run and analyse a short experiment in small groups. They then independently write up the experiment in the form of a lab report. Support tutorials and facilities are provided.

Biopsychology

This module aims to develop an understanding of the biological substrates of behaviour. It focuses on the interrelation between the biological mechanisms and systems in both humans and other species. As such it introduces students to aspects of comparative and evolutionary psychology.

Applying Cognitive Psychology

The focus here is on a detailed analysis of selected major topics in cognitive psychology. Mental processes are examined as are the theories that account for these processes. Areas representative of this level are perception, face recognition, attention and memory theories and acquired memory problems.

History and Concepts in Therapies & Counselling Psychology

This 10 credit module introduces students to the theoretical background in Counselling Psychology. It will familiarise students with the four main approaches of psychodynamic, cognitive-behavioural, existential and humanistic counselling. It will introduce leading figures in the field and consider how the various schools differ and whether or not they can be integrated. This will take a broad look at some of the main psychological problems that face counsellors in their day-to-day work with clients, and some of the issues that need to be considered in such a context.

Level 2**Research Methods 4 – Mini Project**

Students undertake a short mini project as a method for honing the skills necessary for the final year research project.

Applying Social Psychology

This module follows on from 'Society and the Individual' in Level 1, and not only aims to continue with its focus on fundamental topics in Social Psychology and theories and explanations relating to interpersonal social relationships, individual and group processes and the contexts in which these occur, but also to examine them from an applied perspective. Areas covered include social behaviour, discrimination and the physical environment.

Life Span 2

An overview of human development and changes that take place in psycho-social transitional periods from early years through adolescence, adulthood, midlife to old age and death. Will also focus on matters such as quality of life, puberty, play, moral development and grandparenting.

Psycho-pathology

The aim is an introduction to and conceptual understanding of major psychological disorders such as anxiety disorders and schizophrenia, as well as the relationship of various personality theories to psychopathy, dis-inhibitory behaviours and the predisposition toward psychosis.

Psychology of Sport & Performance

This option offers students the chance to engage with this particularly varied and applied form of psychology. Performance is about ability, not only in sport, but in general. As such this module examines the concept of expertise and cognitive change linked to skill acquisition, as well as factors such as motivation, intensity, focus and visualisation in relation to sport and dance. The programme looks at relevant factors across the career span of the sports or performing individual and also features psychology in rehabilitation after injury, team building and career transition.

Level 3**Research Project (double module: 20 ECTS)**

The research project is a substantial piece of independent empirical work which gives you the opportunity to study in depth an area of particular interest. This is a unique and important opportunity which is valuable for several reasons. First, it helps students develop the skills needed to become a competent individual researcher. Second, it gives further insight into how psychological research is conducted. Third, it prepares students for further study.

There are a number of different aspects to the project students will be required to undertake in order to complete the piece of work successfully. Students are expected to sign up with one of the available supervisors within the first week of term. The elements of the project include:

- Conducting a critical review of the literature.
- Develop a research question that is appropriate and suitable for empirical investigation.
- Obtaining the appropriate ethical clearance from the faculty ethical committee and then collecting the data, whilst bearing in mind the ethical issues and associated methodological constraints.
- Analysing the data using SPSS or other suitable statistical software.

- Present their work to a small group of staff and students in a short presentation.
- Writing up their project in report format

Statistics Support Sessions will be run in conjunction with the Project process.

Throughout the year there will be several sessions that are aimed at providing additional support with statistics as well as report writing skills, and general advice and guidance. Logically, the number of sessions will depend on both the number of students undertaking a research project in a given year, and their level of need.

Ethical considerations- all research projects must be submitted for ethical approval prior to commencement of testing. For an example of a project research proposal application and information of the faculty ethics committee and procedures please see Appendix I.

Positive Psychology

Psychology has long been concerned with concepts of pathology in the human psyche but Positive Psychology seeks to redress the balance and understand life satisfaction, happiness and contentment in contemporary living. This module will examine how rising affluence does not necessarily account for increased life satisfaction in developed countries and how we can come to understand how psychological elements can positively contribute to individual subjective well-being. However, the module also moves to the societal/group level and examines how societies are able flourish with active citizenship, positive social well-being and individuals who engage in their community.

Cultural Psychology

This course aims to introduce not only the major areas in which cross-cultural variations have been observed but also to the methodologies employed in uncovering them, as well as promoting an understanding of the issues related to universality and cultural variability in behaviour, perception and motivation. Indeed, students will be encouraged to challenge accepted Eurocentric explanations and interpretations of human behaviour and expression.

Health Psychology

Issues pertaining to longevity and lifestyle present society with considerable challenges. Health Psychology is one of the growing psycho-social areas that many professions and official bodies now engage with. As such Health Psychology is concerned with the study of psychological processes in health, illness and health-care. This module aims to give an overview of the discipline and introduce students to general psychological processes, which have particular relevance in health settings and promotion.

Psychology of Fashion, Fame & Identity

This innovative module option covers a range of material relevant to aspects of self-concept, identity and gender from the point of view of fashion, celebrity/fame and beauty. The module begins with an overview of the various psychological approaches to explaining and understanding beauty and attractiveness; it then moves on to the integrated explanations along with aspects such as the Halo Effect, Impression formation and Impression management as well as appearance anxiety, body dysmorphia and the role of cosmetics in self-perception and well-being. The module then introduces various theories regarding the fashion process and how fashion may be understood or interpreted, including historic perspectives such as the theory of

'conspicuous consumption', the work of Georg Simmel and the role of modesty and the psychoanalytic interpretation of Fashion change linked to sexuality. Other psychological factors considered include the personality traits of fashion leaders and innovators as opposed to those who follow, as well as psychological aspects of shopping addiction, and psychological factors at work in successful fashion advertising. Finally, using the link of celebrity endorsement of fashionable goods and how the public reacts to these, the module concludes with sessions devoted to fame and celebrity such as celebrity worship in adolescence, the 'diva phenomenon', parasocial relationships and stalking of famous individuals

Crime & Punishment

Crime and punishment are eternal topics of debate in the press and for governments. These issues affect everyone at some level or another and as such are matters that are of interest to anyone wishing to understand society and the role of psychology, or indeed how psychology is sometimes represented. Forensic and Criminal Psychology involves the application of psychological knowledge to a legal and criminal justice system that often disappears into a veneer of governmental institutionalism, fading in and out of focus according to the last headlined crime. The module unpacks the theories, models, contributions and understandings that Psychology has developed in relation to contemporary issues played out in courts of law and played out in understanding psychological aspects of criminal behaviour.

Environment, Peace & Conflict Resolution

Humans are faced with different challenges, at micro and macro levels. Violence can be on a small domestic scale or all-out war, ecological threats and disasters, and the consequences of these events are often carried by the victims for generations as refugees and displaced persons

The module aims to introduce students to this relatively new area of psychology, and to encourage the application of psychology to these crucial issues. Students will be expected to choose a particular area of focus after the introductory sessions which they will research and present to their peers.

Psychology of Sexuality and Gender

A comprehensive module covering issues related to sexuality and gender from 'cradle to grave'. The biological nature of sex and the social and personal aspects of gender and identity are considered. Adolescence, puberty, early relationships and sexual self-awareness are considered. The course also examines matters relating to aging and later years, gender orientation and sexuality in relation to gender transition. Other elements of the module touch on sexism, homophobia, sexual arousal, art, media, HIV and sexual Health, as well as fetish and cross cultural matters

Psychology of Film/ Theatre

The power and efficacy of the moving image and the live performance are examined in this module. The aims of this particular module are to approach film and theatre and the audiences they play to from varied psychological perspectives. Clearly, film and theatre can be approached from the psychological point of view from a considerable number of different directions. Theatre, film and performance are representational media that are capable of symbolizing and communicating as well as eliciting an enormous range of human actions, emotions and behaviours. These represented actions are analysable from a variety of psychological perspectives.

English language requirements and support

Students are admitted to Regent's University London on the assumption that they have an adequate level of English. Please ask your home institution if they require you to take an English test as part of the study abroad/ Erasmus selection process.

You should feel comfortable communicating in English in order to study successfully and to fully enjoy your stay abroad. Experience has shown that students' English level should be at least that of B2 in the Common European Framework of Reference for Languages (CEFR) which equals IELTS 6.5 or TOEFL 90.

Students who need a TIER 4 visa to study in the UK must also meet the strict requirements set by the UK Border Agency. Please visit the UKBA website for information on TIER 4 visas (<http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/pbs/Tier4migrantguidance.pdf> and <http://www.ukba.homeoffice.gov.uk/sitecontent/applicationforms/new-approved-english-tests.pdf%20>).

Pre-semester English Classes



If you would like to take English lessons before the beginning of the semester you can enrol at Internexus, the specialist English language school at the College.

For more information about courses, prices and course dates please see the following link:
http://www.regents.ac.uk/study_at_rc/english_language_courses.aspx

Semester English Classes for Undergraduates

It may be possible to arrange English support classes. Please email inbound@regents.ac.uk for information.

Tuition fees



Exchange Students

Exchange students who have been nominated by their home institution as part of an exchange programme do not have to pay tuition fees to Regent's University London.

International Visiting Students

Students from our partner institutions who are coming to study at Regent's University London outside the exchange programme are liable for the following *discounted* semester fee should this not be met by the

home institution.

Undergraduate Fees: £5,800 per semester

Independent Study Abroad Students

Students who choose to study independently at Regent's University London are liable for the following fees:

Undergraduate Fees: £6,950 per semester

Payment of fees

- If you have to pay fees to study, you will be sent an invoice for the full tuition fee amount a few weeks before the start of the term.
- You will need to pay your fees before registering at the University during orientation week.
- The Inbound Team at the IPO and the Finance Department will contact you around two months before the start of the term, asking you to make the full tuition fee payment. Information on how to make the payment will be given to you

****Please Note: The tuition fees listed above are for the 2013-2014 academic year only ****

Visa information for non-EU/EEA nationals

In recent years the UK government has made major changes to its immigration rules and visa systems for international students.

The information below will give you some understanding of current rules and Regent's University's administrative processes to help you obtain a visa.

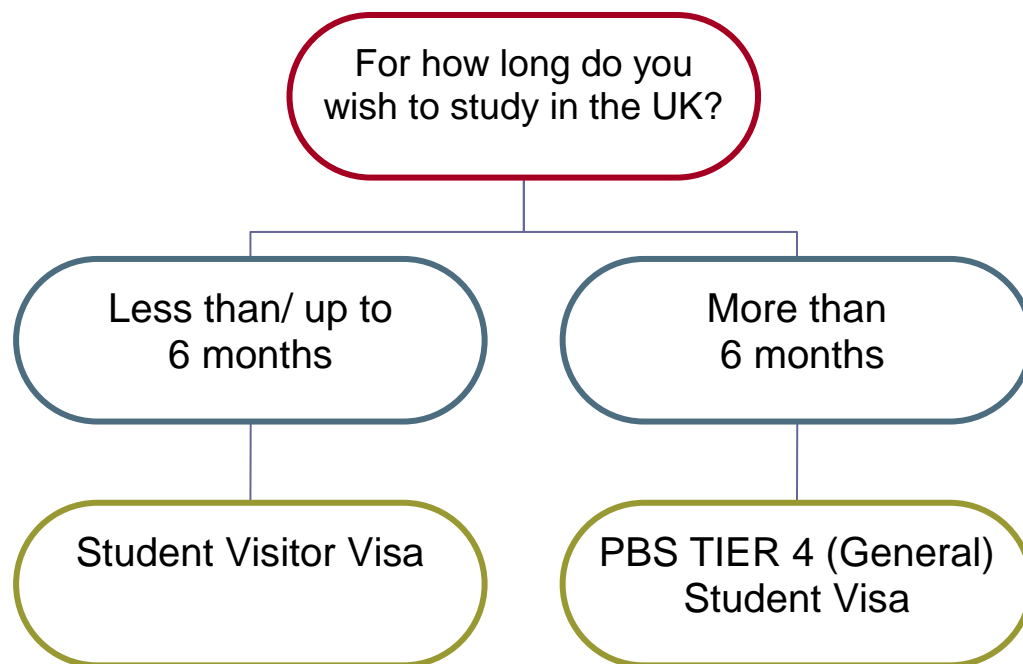
Please note however, that we can only inform you of current regulations and we are not legally in a position to give any immigration advice on applying for visas. If you need further information please direct your enquiries to the [UKBA website](#).

Visa Routes

For **non-EU/EEA nationals** there are two visa routes depending on the length of stay.

1. Student Visitor Route
2. Tier 4 (General) Student Route

In order to choose the correct visa route you will need to consult with the British embassy or consulate in your country, and the UK Border Agency. However, the diagram below will provide you with a brief overview.



1. Student Visitor Route

As a Student Visitor, you will not be allowed to do any work (paid or unpaid).

Student Visitor Visas give students permission to enter the UK for a maximum of six months and they will not be able to extend their stay in the UK. Also, it will not be possible for them to change from 'Student Visitor' to 'Tier 4 (General) Student' from within the UK.

- **Visa-nationals** will need to apply in advance for their Student Visitor Visas before entering the UK. Students can find a list of visa national countries from the following website: www.ukvisas.gov.uk/en/doineedvisa/visadatvnationals
- **Non-visa-nationals** are subject to the non-visa national rules listed in this link <http://www.ukvisas.gov.uk/en/howtoapply/infs/studentvisitorinfo>

For more information and guidance on the Student Visitor Route please visit the [UKBA website](#).

2. Tier 4 (General) Student

If your course is longer than 6 months or if you think you may wish to extend your visa while in the UK, you might need to apply for a TIER 4 Student visa. In order to be able to apply for a TIER 4 visa, you will need to meet many requirements, including:

- A minimum English language requirement set by the UK Border Agency and Regent's University London
- You must be nominated by your home institution to study abroad
- You must submit all application material to the IPO

Regent's University London will then assign a **CAS (Confirmation of Acceptance for Studies)** number to you which you receive via email. The CAS is a unique reference number that students use to apply for permission to study in the UK as a Tier 4 (General) student.

For more information and guidance on the Tier 4 (General) student visa, please visit the [UKBA website](#).

IMPORTANT

Please note that this information is correct at the time of publication and are guidelines only. Please direct any immigration related enquiries to the UKBA website. If you are unable to find the information you need, email us on inbound@regents.ac.uk and we will assist you.



Accommodation

Regent's University London provides assistance with both on-campus and off-campus accommodation. Full details of the types of accommodation offered can be found on our website: <http://www.regents.ac.uk/accommodation.aspx>



On-Campus Accommodation

If you intend to apply for on-campus accommodation you must send a **housing form** to our accommodation officer James Barnes at barnesj@regents.ac.uk. Places are offered on a first come, first served basis, and on-campus accommodation is very popular, so it is important to submit your application as soon as possible to secure a place.

Information about the accommodation:

- There are single, twins or triple rooms
- The residence halls have wireless internet access
- All rooms are non smoking
- 8 rooms have wheelchair access and are located on a corridor which has a fully wheelchair accessible bathroom, with shower, washbasin and toilet
- All rooms are furnished with beds (often bunked), desks, wardrobes, lamps and chairs. Linen (duvet, sheet, pillow) is provided but you should bring your own towels and cloth hangers

The application form is downloadable from the website

http://www.regents.ac.uk/accommodation/accommodation_office.aspx

PLEASE NOTE: On-campus accommodation is extremely popular and fills up very quickly. If you are interested in this option please apply as soon as possible.

Off-Campus Accommodation

If you require assistance or help finding off campus accommodation please contact the accommodation officer directly at barnesj@regents.ac.uk or +44 (0)20 7487 7483.

Information about off-campus accommodation can be viewed here:

http://www.regents.ac.uk/accommodation/University_managed_housing/University_apartments.aspx



Academic calendar

Please find below the academic calendar for the Academic Year 2013-2014.

Autumn Semester 2013

Week Commencing	Week	SPCP Undergraduate
09/09/2013	0	<i>Orientation Week - Compulsory for all students</i>
16/09/2013	1	<i>Classes commence</i>
23/09/2013	2	
30/09/2013	3	
07/10/2013	4	
14/10/2013	5	
21/10/2013	6	
28/10/2013	7	
04/11/2013	8	
11/11/2013	9	
18/11/2013	10	
25/11/2013	11	
02/12/2013	12	
09/12/2013	13	<i>Examinations</i>
16/12/2013	14	<i>Examinations - Last day of exams 18/12/2013</i>

*Withdrawing from a module is stopping a module, not replacing a module.

Spring Semester 2014

Week Commencing	Week	SPCP Undergraduate
27/01/2014	0	<i>Orientation Week - Compulsory for all students</i>
03/02/2014	1	<i>Classes commence</i>
10/02/2014	2	
17/02/2014	3	
24/02/2014	4	
03/03/2014	5	
10/03/2014	6	
17/03/2014	7	
24/03/2014	8	
31/03/2014	9	
07/04/2014	10	
14/04/2014		<i>Easter Break</i>
21/04/2014		<i>Easter Break</i>
28/04/2014	11	
05/05/2014	12	
12/05/2014	13	<i>Examinations</i>
19/05/2014	14	<i>Examinations - Last day of exams 23/05/2014</i>

*Withdrawing from a module is stopping a module, not replacing a module.

Confirmation of Acceptance/ Online enrolment

Acceptance

Once the International Partnerships Office has received your **complete** application pack, you will receive the following:

EU/EEA STUDENTS receive an acceptance letter and a copy of Regent's University London pre-arrival guide, as well as a scanned copy per email of the acceptance letter. If you are an exchange student your acceptance letter will be sent to your home institution. Independent students will receive their letter to the address indicated on their application.

NON EU/EEA NATIONAL STUDENTS **Students Applying for Tier 4 Student Visa**

You will receive an acceptance letter and a copy of the pre-arrival guide. The IPO will report your details to the UK Border Agency which will then issue a CAS (Confirmation of Acceptance of Studies) number for you. You will be notified via email once your CAS has been assigned. You will need this number to apply for your TIER 4 visa.

Please note: Once you have your CAS number you can apply for your visa. You do not require any other official documentation from Regent's University London.

Students Applying for a Student Visitor Visa

Once we have received your completed application, you will be sent a hard copy of your acceptance letter and the Regent's University London pre-arrival guide. If you are an exchange student your acceptance letter will be sent to your home institution. Independent students will receive their letter at the address indicated on their application.

You must use the official acceptance letter to apply for your visa.

IMPORTANT

Please direct any immigration related enquiries to the UKBA website. If you are unable to find the information you need, email us on inbound@regents.ac.uk and we will assist you.

Online enrolment

Four weeks prior to arriving at the University, you will need to enrol online. You will receive an email containing your user name and password as well as instructions on how to log onto the system. It is important that you enrol online before arriving at Regent's University London otherwise you will not be able to complete your registration or view your timetable when it is issued.



Orientation period

The International Partnerships Office (IPO) organises an orientation period for all incoming study abroad students, which takes place during the week before classes commence. The orientation timetable will be sent to you prior to your arrival (approximately 1-2 weeks before arrival)

The orientation day aims at providing the incoming students with an introduction to Regent's University London and the support services. You will also receive your academic timetable for the semester.

Please note: your timetable will not be available before orientation. Attendance during the orientation period is compulsory.



Activities and presentations during the orientation period

Previous orientation days comprised of the following events:

- Welcome talks by IPO staff, Programme Director, Student Council, Disability Officer
- Students' registration and distribution of information pack
- Tour of campus
- Information given by Head of Student Support and Disability Officer
- Introduction by Careers and Business Relations: the team provides assistance with CVs, cover letters and advises on internships
- Information on Regent's University library
- IT centre presentation
- London Survival Guide presentation
- The great London Treasure Hunt
- Welcome BBQ and Fresher's Fair



Contacting the International Partnerships Office (IPO)

If you have any questions regarding your application or study period abroad at Regent's University London, please contact the International Partnerships Office (IPO).

Contact Details

Address:

International Partnerships Office
Regent's University London
Inner Circle, Regent's Park
London, NW1 4NS
United Kingdom

Tel: +44 (0) 20 7487 7476/7727

Fax: +44 (0) 20 7487 7486

Email: inbound@regents.ac.uk

What happens next?

- ❖ Complete all application forms and send these and all supporting documents via email to inbound@regents.ac.uk
- ❖ Await confirmation of your acceptance from your international office/ study abroad office/ directly from the Inbound Team at Regent's
- ❖ Await your official acceptance letter and pre-arrival information
- ❖ Receive a number of communications in the months before your arrival, to include English language course information, information on the ISB, online enrolment, invitation to join our Facebook group, orientation period details and much more.

